



Executive Committee Meeting Minutes (Executive Session) Minutes

Lee County, Illinois

February 16, 2023 at 11:48 AM CST

Old Lee County Courthouses, Third Floor Boardroom 112 E 2nd St, Dixon, IL 61021

I. Executive Session Meeting call to order:

The Executive Committee **Executive Session** meeting was called to order at 11:48 a.m., by Vice Chair Tom Kitson, for the purpose of discussing 5 ILCS 102/2.06 Examination of Past Executive Session Minutes.

II. Committee Members present:

Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Jim Schielein, and Tom Wilson all attended in person.

III. Board Members, Department Heads, or Employees present:

Keane Hudson (Board Member), Charley Boonstra (State's Attorney), Wendy Ryerson (Administrator), Clay Whalen (Sheriff), and Becky Brenner (Board Secretary) all attended in person.

IV. Discussion:

The committee met and reviewed the past Executive Session minutes. The State's Attorney gave recommendations as to what information he felt should be redacted and released. The committee agreed with the State's Attorney's recommendations. There was consensus among the committee members to release, in open session, the following minutes:

- July 11, 2022, Administrative Services Committee Meeting
- August 18, 2022, Finance Committee Meeting
- August 18, 2022, Executive Committee Meeting
- October 13, 2022, Executive Committee Meeting
- November 17, 2022, Executive Committee Meeting

V. Adjournment:

Motion to adjourn at 11:55 a.m. **Moved** by Jim Schielein. **Second** by Tom Wilson.

Respectfully submitted by:

Becky Brenner - Board Secretary



Executive Committee Meeting Minutes (Executive Session) Minutes

Lee County, Illinois

March 16, 2023 at 11:27 AM CST

Old Lee County Courthouses, Third Floor Boardroom 112 E 2nd St, Dixon, IL 61021

I. Executive Session Meeting call to order:

The Executive Committee **Executive Session** meeting was called to order at 11:27 a.m., by Chair Bob Olson, for the purpose of discussing 5 ILCS 120/2 (c)(1) Employee Employment and Compensation.

II. Committee Members present:

Bob Olson, Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Jim Schielein, and Tom Wilson all attended in person.

III. Board Members, Department Heads, or Employees present:

Wendy Ryerson (Administrator)(11:27-11:31), Stephanie Sasscer (Assistant State's Attorney), Becky Brenner (Board Secretary) all attended in person.

IV. Discussion:

Bob Olson explained that the employment contract for Administrator Wendy Ryerson would be expiring on July 9, 2023.

Wendy Ryerson explained that her contract may only be extended beyond July 9, 2023, under a newly written successor agreement. She went on to explain that she would be willing to stay on as the Administrator through the end of 2023. She would only stay longer than December 31, 2023, in the event that a successor had not been hired to replace her. Wendy also proposed a \$2,000 raise with the extension of her contract.

The committee consensus during discussion was to increase the Administrator's salary by 5% and extend her employment contract for (6) months from July 10, 2023, through December 31, 2023.

V. Adjournment:

Motion to adjourn at 11:47 a.m. **Moved** by Tom Wilson. **Second** by Tom Kitson.

Respectfully submitted by:
Becky Brenner - Board Secretary

Minutes Released During the January 11, 2024 Executive Committee Meeting



Executive Committee Meeting Minutes (Executive Session) Minutes

Lee County, Illinois

July 13, 2023

Old Lee County Courthouses, Third Floor Boardroom 112 E 2nd St, Dixon, IL 61021

I. Executive Session Meeting call to order:

The Executive Committee **Executive Session** meeting was called to order at 11:29 a.m., by Chair Bob Olson for the purpose of discussing 5 ILCS 102/2.06 Examination of Past Executive Session Minutes.

II. Committee Members present:

Bob Olson, Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, and Jim Schielein all attended in person. Tom Wilson attended via Zoom video conferencing.

III. Board Members, Department Heads, or Employees present:

Dean Freil and Keane Hudson (Board Member), Charley Boonstra (State's Attorney), Wendy Ryerson (Administrator), and Becky Brenner (Board Secretary) all attended in person.

IV. Discussion:

The committee met and reviewed the past Executive Session minutes. State's Attorney Charley Boonstra recommended that no additional minutes be released.

V. Motion to move out of Executive Session:

Motion to move out of Executive Session at 11:34 a.m. **Moved** by Tom Kitson. **Second** by Jack Skrogstad.

Respectfully submitted by:

Becky Brenner - Board Secretary



Finance Committee Meeting Minutes (Executive Session) Minutes

Lee County, Illinois

July 27, 2023

Old Lee County Courthouses, Third Floor Boardroom 112 E 2nd St, Dixon, IL 61021

I. Executive Session Meeting call to order:

The Finance Committee **Executive Session** meeting was called to order at 9.49 a.m., by Chair Jim Schielein, for the purpose of discussing 5 ILCS 120/2 (c)(1) Personnel and (c)(2) Collective Negotiating Matters.

II. Committee Members present:

Jim Schielein, Mike Book, Tom Kitson, Tim Bivins, and Nancy Naylor all attended in person.

III. Board Members, Department Heads, or Employees present:

Wendy Ryerson (Administrator), Paul Rudolphi (Treasurer), Clay Whelan (Sheriff), and Becky Brenner (Board Secretary) all attended in person.

IV. Discussion:

Jim Schielein explained that there were two employees in the Sheriff's Office that had expressed their interest in retiring. The discussion regarding personnel was primarily directed at the IMRF impact on the budget. Paul Rudolphi researched the matter and due to the amount of overtime both employees had accumulated over time, the impact on the budget, if both employees retired at the same time, would most likely be in the six-figure range.

The committee also discussed the ask from the FOP for the upcoming union negotiations and the significant impact it would have on the budget, which at the current time, was already in a deficit.

V. Motion to move out of Executive Session:

Motion to move out of Executive Session at 10:13 a.m. **Moved** by Tim Bivins. **Second** by Tom Kitson.

Respectfully submitted by:
Becky Brenner - Board Secretary



Finance Committee Meeting Minutes (Executive Session) Minutes

Lee County, Illinois

August 3, 2023

Old Lee County Courthouses, Third Floor Boardroom 112 E 2nd St, Dixon, IL 61021

- I. Executive Session Meeting call to order:
The Finance Committee **Executive Session** meeting was called to order at 9:54 a.m., by Chair Jim Schielein, for the purpose of discussing 5 ILCS 120/2 (c)(2) Collective Negotiating Matters.
- II. Committee Members present:
Jim Schielein, Tom Kitson, Tim Bivins, and Nancy Naylor all attended in person.
- III. Board Members, Department Heads, or Employees present:
Paul Rudolphi (Treasurer), Wendy Ryerson (Administrator), Clay Whelan (Sheriff), and Becky Benner (Board Secretary) all attended in person.
- IV. Discussion:
The committee met in closed session to bring everyone up to speed with the FOP negotiations. Jim Schielein explained that the ask from FOP was \$1.2 million. The Finance Committee continues to wrestle with the FOP ask amid their efforts to reconcile an already identified \$1.1 million deficit within the 2024 budget draft.
- V. Motion to move out of Executive Session:
Motion to move out of Executive Session at 10:32 a.m. **Moved** by Nancy Naylor.
Second by Tom Kitson.

Respectfully submitted by:
Becky Brenner - Board Secretary

Minutes Redacted and Partially Released During the January 11, 2024,
Executive Committee Meeting



Finance Committee Meeting Budget Hearing
Day (3) (Executive Session) Minutes

Lee County, Illinois

August 10, 2023 –

Old Lee County Courthouses, Third Floor Boardroom 112 E 2nd St, Dixon, IL 61021

I. Executive Session Meeting call to order:

The Finance Committee **Executive Session** meeting was called to order at 9:25 a.m., by Chair Jim Schielein, for the purpose of discussing 5 ILCS 120/2 (c)(2) Collective Negotiation Matters and 5 ILCS 120/2 (c)(5) Purchase of Property.

II. Committee Members present:

Jim Schielein, Tom Kitson, Lirim Mimini, Tim Bivins, and Nancy Naylor all attended in person.

III. Board Members, Department Heads, or Employees present:

Dean Freil (Board Member), Dave Anderson (Highway Department/County Engineer), Paul Rudolphi (Treasurer), Wendy Ryerson (Administrator), and Becky Brenner (Board Secretary) all attended in person.

IV. Discussion:

The committee discussed salaries asks and senerios presented during the FY2024 budget process. Wendy Ryerson provided the committee with figures for three (3) different budget senerios for the Local 150 negotiations process. The committee also discussed pending retirements in the department along with the requests being made by the employees for a four (4) day work week.



V. Motion to move out of Executve Session:

Motion to move out of Executive Session at 9:46 a.m. **Moved** by Nancy Naylor. **Second** by Tom Kitson.

Respectfully submitted by:
Becky Brenner - Board Secretary



Finance Committee Meeting Minutes (Executive Session) Minutes

Lee County, Illinois

August 17, 2023

Old Lee County Courthouses, Third Floor Boardroom 112 E 2nd St, Dixon, IL 61021

- I. Executive Session Meeting call to order:
The Finance Committee **Executive Session** meeting was called to order at 9:26 a.m., by Chair Jim Schielein, for the purpose of discussing 5 ILCS 120/2 (c)(2) Collective Negotiating Matters.
- II. Committee Members present:
Jim Schielein, Mike Book, Tom Kitson, Tim Bivins, and Nancy Naylor all attended in person.
- III. Board Members, Department Heads, or Employees present:
Dean Friel, Keane Hudson, and Mike Koppien (Board Members), Clay Whelan (Sheriff), Paul Rudolphi (Treasurer), Wendy Ryerson (Administrator), Charley Boonstra (State's Attorney), Bob Olson (County Board Chairman)(9:44-9:46), and Becky Benner (Board Secretary) all attended in person.
- IV. Discussion:
The committee met in closed session to bring everyone up to speed with FOP negotiations. Jim Schielein explained that the \$800,000 gap in balancing the budget had been filled apart from costs that will be associated with the new FOP contract.
- V. Motion to move out of Executive Session:
Motion to move out of Executive Session at 9:50 a.m. **Moved** by Tom Kitson. **Second** by Nancy Naylor.

Respectfully submitted by:

Becky Brenner - Board Secretary

Minutes Redacted and Partially Released During the January 11, 2024,
Executive Committee Meeting



Finance Committee Meeting Minutes
(Executive Session) Minutes

Lee County, Illinois
September 14, 2023
Old Lee County Courthouses, Third Floor Boardroom 112 E 2nd St, Dixon, IL 61021

I. Executive Session Meeting call to order:

The Finance Committee Executive Session meeting was called to order at 10:40 a.m., by Chair Jim Schielein, for the purpose of discussing 5 ILCS 120/2 (c)(2) Collective Negotiating Matters and 5 ILCS 120/2 (c)(5) Purchase of Real Property.

II. Committee Members present:

Jim Schielein, Tom Kitson, Lirim Mimini, Tim Bivins, and Nancy Naylor all attended in person.

III. Board Members, Department Heads, or Employees present:

Bob Olson (County Board Chairman), Dean Friel, Mike Koppien, Jack Skrogstad (10:54-11:24), and Mike Zeman (10:51-11:24)(all Board Members), Dave Anderson (County Engineer/Highway Department)(10:40-10:58), Paul Rudolphi (Treasurer), Wendy Ryerson (Administrator), Charley Boonstra (State's Attorney), and Becky Benner all attended in person.

IV. Discussion:

[Redacted content]

Jim Schielein reported that the County and the FOP are roughly \$200,000 apart in the negotiating process. Paul Rudolphi walked the committee through potential options to gap the differences.

Tim Bivins reported that a contract agreement had been reached with the Operating Engineers Local 150.

V. Motion to move out of Executive Session:

Motion to move out of Executive Session at 11.16 a.m. **Moved** by Tom Kitson. **Second** by Nancy Naylor.

Respectfully submitted by:
Becky Brenner - Board Secretary

Minutes Released During the January 11, 2024 Executive Committee Meeting



Finance Committee Meeting (**EXECUTIVE SESSION**) Minutes

Lee County, Illinois
September 26, 2023
Old Lee County Courthouse, Third Floor Boardroom
112 E 2nd St, Dixon, IL 61021

I. Call to Order

The Finance Committee **Executive Session** meeting was called to order at 10:58 a.m. by Chair Jim Schielein for the purpose of discussing 5 ILCS 120/2 (c)(2) Collective Negotiating Matters.

II. Committee Members present:

Chair Jim Schielein, Vice Chair Mike Book, Tom Kitson, Lirim Mimini, Tim Bivins, Nancy Naylor were all present in person.

III. Board Members, Department Heads, or Employees present:

Board members Keane Hudson, Dean Friel, and Ali Huss (via Zoom) were present; Paul Rudolphi (Treasurer), and Wendy Ryerson (Administrator) were also present in person.

IV. Discussion

Chair Jim Schielein noted that the \$615,000 contingency line-item has been, in large part, set aside for the pending negotiations with the FOP. Negotiation Committee Chair Tim Bivins updated the Committee on the on-going negotiations with the FOP. The last offer by the Negotiations Committee would have an estimated financial impact of approximately \$493,000 in salaries. There are other items such as a clothing allowance, and "deputy in charge" pay that are not included in this cost estimate. The focus has been on the retention of our employees with a goal of being more competitive with the wage scale of the Dixon police officers.

The last offer by the Negotiating Committee was not accepted by the FOP members, therefore the County is considering mediation.

V. Motion to come out of Executive Session:

Motion to come out of Executive Session at 11:22 a.m. **Moved** by Tom Kitson. **Second** by Mike Book.

Respectfully submitted by:
Wendy Ryerson, Administrator